



# Model Curriculum

**QP Name: Four Wheeler Service Master Technician**

**QP Code: ASC/Q1404**

**NSQF Level: 5**

Automotive Skills Development Council  
E-113, GF Floor, Okhla Industrial Area, Phase – III, New Delhi – 110020

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# Training Parameters

<b>Sector</b>	Automotive
<b>Sub-Sector</b>	Automotive Vehicle Service
<b>Occupation</b>	Technical Service & Repair
<b>Country</b>	India
<b>NSQF Level</b>	5
<b>Aligned to NCO/ISCO/ISIC Code</b>	NCO-2015/3115.0602
<b>Minimum Educational Qualification &amp; Experience</b>	10th Class + I.T.I (Machinist/Turner) with 3 Years of relevant experience OR 3 years Diploma (Mechanical/ Automobile) (after Class 10th) from a recognized body with relevant 1 Year of experience OR B.E/B.Tech (Mechanical/Automobile) with 1 year of relevant experience OR Certificate-NSQF (Four Wheeler Service Lead Technician Level 4) with 1.5 Years of relevant experience
<b>Pre-Requisite License or Training</b>	Permanent driving License
<b>Minimum Job Entry Age</b>	20 Years
<b>Last Reviewed On</b>	18/02/2025
<b>Next Review Date</b>	18/02/2028
<b>NSQC Approval Date</b>	18/02/2025
<b>Model Curriculum Creation Date</b>	18/02/2025
<b>Model Curriculum Valid Up to Date</b>	18/02/2028
<b>Minimum Duration of the Course</b>	570 Hours, 0 Minutes
<b>Maximum Duration of the Course</b>	720 Hours, 0 Minutes

## Program Overview

This section summarizes the end objectives of the program along with its duration.

### Training Outcomes

At the end of the program, the learner should have acquired the listed knowledge and skills.

- Plan and manage work and resources efficiently ensuring least wastage and optimal usage.
- Supervise team to ensure implementation safety practices.
- Communicate effectively and develop interpersonal skills with others.
- Display sensitivity towards all genders and differently abled people.
- Employ ways to assist while performing repair and overhauling in mechanical/electrical/electronic vehicle systems.
- Perform required post service/repair activities.
- Carry out inspection for faults in the vehicle to identify correct root cause and provide repair solutions.
- Supervise the team in ensuring periodic maintenance/monitoring of the tools and equipment including special purpose also.

### Compulsory Modules

The table lists the modules and their duration corresponding to the Compulsory NOS of the QP.

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job Training Duration (Mandatory)	On-the-Job Training Duration (Recommended)	Total Duration
<b>Bridge Module</b>	<b>05:00</b>	<b>00:00</b>			<b>05:00</b>
Module 1: Introduction to the role of a Four Wheeler Service Master Technician <i>Bridge Module</i>	05:00	00:00	-	-	05:00
<b>ASC/N9813 - Manage work and resources</b> <b>NOS Version No. 1.0</b> <b>NSQF Level 5</b>	<b>25:00</b>	<b>30:00</b>	-	-	<b>55:00</b>
Module 2: Plan work effectively, implement safety practices and optimize resources	25:00	30:00	-	-	55:00
<b>DGT/VSQ/N0102 -Employability Skills (60 hours)</b> <b>NOS Version No. – 1.0</b> <b>NSQF Level – 5</b>	<b>24:00</b>	<b>36:00</b>	-	-	<b>60:00</b>
Module 3: Introduction to Employability Skills	0.5:00	1:00			1.5:00
Module 4: Constitutional values - Citizenship	0.5:00	1:00			1.5:00
Module 5: Becoming a Professional in the 21st Century	1:00	1.5:00			2.5:00
Module 6: Basic English Skills	4:00	6:00			10:00

Module 7: Career Development & Goal Setting	1:00	1:00			2:00
Module 8: Communication Skills	2:00	3:00			5:00
Module 9: Diversity & Inclusion	1:00	1.5:00			2.5:00
Module 10: Financial and Legal Literacy	2:00	3:00			5:00
Module 11: Essential Digital Skills	4:00	6:00			10:00
Module 12: Entrepreneurship	3:00	4:00			7:00
Module 13: Customer Service	2:00	3:00			5:00
Module 14: Getting ready for apprenticeship & Jobs	3:00	5:00			8:00
<b>ASC/N1407: Perform advanced fault diagnosis on vehicle NOS Version No. 2.0 NSQF Level 4.5</b>	<b>100:00</b>	<b>140:00</b>	-	-	<b>240:00</b>
Module 15: Advanced Fault Diagnosis on Vehicle	100:00	140:00	-	-	240:00
<b>ASC/N1409: Assist lead technician in mechanical/ electrical/electronic repairs and overhauling NOS Version No. 2.0 NSQF Level 4.5</b>	<b>25:00</b>	<b>95:00</b>	-	-	<b>120:00</b>
Module 16: Repairs and Overhauling Supervision	25:00	95:00	-	-	120:00
<b>ASC/N1444: Maintain the tools and equipment NOS Version No. 1.0 NSQF Level 4.5</b>	<b>20:00</b>	<b>70:00</b>	-	-	<b>90:00</b>
Module 17: Tools and Equipment Maintenance	20:00	70:00	-	-	90:00
<b>Total Duration</b>	<b>199:00</b>	<b>371:00</b>	-	-	<b>570:00</b>

## Optional Modules : Automotive Dianostics

The table lists the modules and their duration corresponding to the Compulsory NOS of the QP.

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job Training Duration (Mandatory)	On-the-Job Training Duration (Recommended)	Total Duration
ASC/N1322 - Carry out diagnosis of vehicle mechanical, Electrical and Advanced systems by diagnostic tools NOS Version No. 1.0 NSQF Level 5	25:00	125:00	-	-	150:00
Module 18: Carry out diagnosis of vehicle mechanical, Electrical and Advanced systems by diagnostic tools	25:00	125:00	-	-	150:00
<b>Total Duration</b>	<b>25:00</b>	<b>125:00</b>	-	-	<b>150:00</b>

## Module Details

## Module 1: Introduction to the Role of a Four Wheeler Service Master Technician

*Mapped to NOS ASC/N9813, v1.0*

### Terminal Outcomes:

- Discuss the role and responsibilities of a Four Wheeler Service Master Technician.

<b>Duration:</b> 05:00	<b>Duration:</b> 00:00
<b>Theory – Key Learning Outcomes</b> <ul style="list-style-type: none"> <li>List the role and responsibilities of a Four Wheeler Service Master Technician.</li> <li>Explain about automotive industry in India, workshop structure and role and responsibilities of different people in the workshop.</li> <li>Elaborate standard operating procedures (SOPs) regarding receiving vehicles, opening job card, allocation of work, invoicing, vehicle delivery, handling complaints etc.</li> <li>Recall the documentation involved in the different processes as specified by OEM/ auto component manufacturer.</li> <li>Discuss the importance of inspection and diagnosis of faults by optimum utilization of tools and equipment as per SOP.</li> <li>Discuss the importance of working as per organisational policies, professional code of ethics and standards of practice.</li> <li>Outline the safety, health and environmental policies and regulations for the work place as well as for automotive trade in general.</li> <li>Discuss occupational health and safety measures (OSH) required for working on vehicles.</li> <li>Discuss the legal regulations pertaining to vehicles.</li> </ul>	<b>Practical – Key Learning Outcomes</b>
<b>Classroom Aids:</b>	
Laptop, white board, marker, projector	
<b>Tools, Equipment and Other Requirements</b>	



## Module 2: Plan Work Effectively and Implement Safety Practices

### Mapped to NOS ASC/N9813, v1.0

#### Terminal Outcomes:

- Employ appropriate ways to maintain a safe and secure working environment
- Perform work as per the quality standards
- Use the resources efficiently.

Duration: 25:00	Duration: 30:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> <li>• List the potential workplace related risks and hazards, their causes and preventions.</li> <li>• Outline the organizational structure to be followed to report about health, safety and security breaches to the concerned authorities.</li> <li>• Describe the procedures to report accident and health related issues as per SOP</li> <li>• Identify the importance of standard operating procedures of the company w.r.t. privacy, confidentiality and security.</li> <li>• List and explain work requirements to be followed by the team.</li> <li>• List some common practices for efficient utilisation of energy, material and water.</li> <li>• Discuss the specified quality standards for work requirements and corrective action to be taken in case work fails to meet the requirements.</li> <li>• Discuss the importance of conducting trainings to develop work expertise.</li> <li>• Discuss the importance of working as per the agreed and assigned requirement.</li> <li>• Identify the issues with process flow improvements, quality of output, product defects received from previous process, repairs and maintenance of tools and machinery and handle them</li> <li>• Define ways to optimize usage of resources</li> <li>• Discuss different set of problems along with their causes and possible solutions.</li> </ul>	<ul style="list-style-type: none"> <li>• Apply appropriate techniques in the work process to save cost and time.</li> <li>• Employ ways to ensure that the team complies with organisation's health, safety policies and procedures.</li> <li>• Keep a check on the routine cleaning of tools, machine and equipment.</li> <li>• Employ different ways to ensure that the team periodically checks tools, equipment and machines.</li> <li>• Apply appropriate techniques to use the resources judiciously.</li> <li>• Demonstrate checking for malfunctions in equipment and report as per SOP</li> <li>• Employ ways to ensure that the team periodically checks for spills and leaks and plugs the same and keeps work area clean and tidy.</li> <li>• Demonstrate segregation of hazardous waste.</li> <li>• Show how to dispose non-recyclable waste and hazardous waste responsibly.</li> <li>• Demonstrate how to follow the organisation's emergency procedures for different emergencies.</li> <li>• Prepare a sample layout of the workshop depicting the location of all the electrical, hydraulic and thermal equipment used.</li> </ul>



- Discuss the concept of waste management and methods of waste disposal
- List the different categories of waste for the purpose of segregation
- State the importance of timely completion of tasks
- Discuss the significance of sanitizing the workplace, equipment etc.
- Summarise hygiene and sanitation regulations.
- Discuss the ways of helping team members deal with stress and anxiety
- Explain various ways of time and cost management
- Discuss the use of proper PPE for maintaining health and hygiene at workplace and the process of wearing/discarding them.
- List some common electrical problems and practices of conserving electricity.
- State the importance of using appropriate colour dustbins for different types of waste.
- Discuss organizational procedures for minimizing waste.
- Discuss the importance of maintaining quality and timely delivery of the services as per the goals set by the manager.
- Discuss the common sources of pollution and ways to minimize it.
- Discuss organisation's policies for maintaining personal health and hygiene at workplace.
- Discuss the significance of greening.
- List the requirements like running water, sanitizers, etc. to be checked beforehand at workplace.
- Recall the key performance indicators for the new tasks.

#### **Classroom Aids:**

White board/ black board marker / chalk, duster, computer or Laptop attached to LCD projector

#### **Tools, Equipment and Other Requirements**

Personal Protection Equipment: safety glasses, head protection, rubber gloves, safety footwear, warning signs and tapes, fire extinguisher and first aid kit

## Module 3: Introduction to Employability Skills

*Mapped to DGT/VSQ/N0102*

### Terminal Outcomes:

- Discuss about Employability Skills in meeting the job requirements

<b>Duration:</b> <0.5:00>	<b>Duration:</b> <1:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>Discuss the importance of Employability Skills in meeting the job requirements</li> </ul>	<ul style="list-style-type: none"> <li>List different learning and employability related GOI and private portals and their usage</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	

## Module 4: Constitutional values - Citizenship

*Mapped to DGT/VSQ/N0102*

### Terminal Outcomes:

- Discuss about constitutional values to be followed to become a responsible citizen

<b>Duration:</b> <0.5:00>	<b>Duration:</b> <1:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>Explain constitutional values, civic rights, duties, citizenship, responsibility towards society etc. that are required to be followed to become a responsible citizen.</li> </ul>	<ul style="list-style-type: none"> <li>Show how to practice different environmentally sustainable practices</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	

## Module 5: Becoming a Professional in the 21st Century

### Mapped to DGT/VSQ/N0102

#### Terminal Outcomes:

- Demonstrate professional skills required in 21<sup>st</sup> century

<b>Duration:</b> <1:00>	<b>Duration:</b> <1.5:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• Discuss 21st century skills.</li> <li>• Describe the benefits of continuous learning</li> </ul>	<ul style="list-style-type: none"> <li>• Exhibit 21st century skills like Self-Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn etc. in personal or professional life.</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	

## Module 6: Basic English Skills

### Mapped to DGT/VSQ/N0102

#### Terminal Outcomes:

- Practice basic English speaking.

<b>Duration:</b> <4:00>	<b>Duration:</b> <6:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• Describe basic communication skills</li> <li>• Discuss ways to read and interpret text written in basic English</li> </ul>	<ul style="list-style-type: none"> <li>• Show how to use basic English sentences for everyday conversation in different contexts, in person and over the telephone</li> <li>• Read and interpret text written in basic English</li> <li>• Write a short note/paragraph / letter/e - mail using basic English</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	

## Module 7: Career Development & Goal Setting

*Mapped to DGT/VSQ/N0102*

### Terminal Outcomes:

- Demonstrate Career Development & Goal Setting skills.

<b>Duration:</b> <1:00>	<b>Duration:</b> <1:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>Discuss need of career development plan</li> </ul>	<ul style="list-style-type: none"> <li>Demonstrate how to communicate in a well -mannered way with others.</li> <li>Create a career development plan with well-defined short- and long-term goals</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	

## Module 8: Communication Skills

*Mapped to DGT/VSQ/N0102*

### Terminal Outcomes:

- Practice basic communication skills.

<b>Duration:</b> <2:00>	<b>Duration:</b> <3:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>Explain the importance of active listening for effective communication</li> <li>Discuss the significance of working collaboratively with others in a team</li> </ul>	<ul style="list-style-type: none"> <li>Demonstrate how to communicate effectively using verbal and nonverbal communication etiquette</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	

## Module 9: Diversity & Inclusion

*Mapped to DGT/VSQ/N0102*

### Terminal Outcomes:

- Describe PwD and gender sensitisation.

<b>Duration:</b> <1:00>	<b>Duration:</b> <1.5:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>Discuss the significance of reporting sexual harassment issues in time</li> </ul>	<ul style="list-style-type: none"> <li>Demonstrate how to behave, communicate, and conduct oneself appropriately with all genders and PwD</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	

## Module 10: Financial and Legal Literacy

*Mapped to DGT/VSQ/N0102*

### Terminal Outcomes:

- Describe ways of managing expenses, income, and savings.

<b>Duration:</b> <2:00>	<b>Duration:</b> <3:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>List the common components of salary and compute income, expenditure, taxes, investments etc.</li> <li>Discuss the legal rights, laws, and aids</li> </ul>	<ul style="list-style-type: none"> <li>Outline the importance of selecting the right financial institution, product, and service</li> <li>Demonstrate how to carry out offline and online financial transactions, safely and securely</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	

## Module 11: Essential Digital Skills

*Mapped to DGT/VSQ/N0102*

### Terminal Outcomes:

- Demonstrate procedure of operating digital devices and associated applications safely.

<b>Duration:</b> <4:00>	<b>Duration:</b> <6:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• Describe the role of digital technology in today's life</li> <li>• Discuss the significance of using internet for browsing, accessing social media platforms, safely and securely</li> </ul>	<ul style="list-style-type: none"> <li>• Show how to operate digital devices and use the associated applications and features, safely and securely</li> <li>• Create sample word documents, excel sheets and presentations using basic features</li> <li>• Utilize virtual collaboration tools to work effectively</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	

## Module 12: Entrepreneurship

*Mapped to DGT/VSQ/N0102*

### Terminal Outcomes:

- Describe opportunities as an entrepreneur.

<b>Duration:</b> <3:00>	<b>Duration:</b> <4:00>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• Explain the types of entrepreneurship and enterprises</li> <li>• Discuss how to identify opportunities for potential business, sources of funding and associated financial and legal risks with its mitigation plan</li> <li>• Describe the 4Ps of Marketing-Product, Price, Place and Promotion and apply them as per requirement</li> </ul>	<ul style="list-style-type: none"> <li>• Create a sample business plan, for the selected business opportunity</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	

## Module 13: Customer Service

*Mapped to DGT/VSQ/N0102*

### Terminal Outcomes:

- Describe ways of maintaining customer.

<b>Duration: &lt;2:00&gt;</b>	<b>Duration: &lt;3:00&gt;</b>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>Explain the significance of identifying customer needs and addressing them.</li> <li>Explain the significance of identifying customer needs and responding to them in a professional manner.</li> <li>Discuss the significance of maintaining hygiene and dressing appropriately.</li> </ul>	<ul style="list-style-type: none"> <li>Demonstrate how to maintain hygiene and dressing appropriately.</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	

## Module 14: Getting ready for apprenticeship & Jobs

*Mapped to DGT/VSQ/N0102*

### Terminal Outcomes:

- Describe ways of preparing for apprenticeship & Jobs appropriately.

<b>Duration: &lt;3:00&gt;</b>	<b>Duration: &lt;5:00&gt;</b>
<b>Theory – Key Learning Outcomes</b>	<b>Practical – Key Learning Outcomes</b>
<ul style="list-style-type: none"> <li>Discuss the significance of maintaining hygiene and confidence during an interview</li> <li>List the steps for searching and registering for apprenticeship opportunities</li> </ul>	<ul style="list-style-type: none"> <li>Create a professional Curriculum Vitae (CV)</li> <li>Use various offline and online job search sources such as employment exchanges, recruitment agencies, and job portals respectively</li> <li>Perform a mock interview</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	



## Module 15: Advanced Fault Diagnosis on Vehicle

### Mapped to NOS ASC/N1407, v2.0

#### Terminal Outcomes:

- Perform steps to inspect and validate faults in the vehicle to arrive at a root cause.
- Employ techniques for providing a repair solution for the faults.

Duration: 100:00	Duration: 140:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> <li>• Describe different auto components/aggregates along with their manufacturer's specifications.</li> <li>• Analyse the job card and other details to verify fault information along with noting vehicle condition in case of temporary fault.</li> <li>• Describe the technology used and functioning of various electrical, mechanical systems of the vehicle and their integration with each other along with the effect of one system on other systems.</li> <li>• Discuss fundamental terms, laws/principles used in vehicles, automotive communication protocols and various electrical and electronic signals.</li> <li>• List the observations to recommend required assessments to check the performance of alleged component of vehicle system.</li> <li>• Explain how to inform about any new premature failure/malfunctions/repair without any previously available resolution by respective OEM or component manufacturer.</li> <li>• Discuss how to justify and confirm final plan for required repair/replacement, repairing process and time.</li> <li>• Discuss how to use appropriate measuring device/equipment and interpret mathematical calculations.</li> <li>• Explain symbols, units and terms used in wiring diagrams related to electrical/electric systems/components of the vehicle.</li> <li>• Discuss how to use computer, on-line application and OEM technical information/assistance portals.</li> </ul>	<ul style="list-style-type: none"> <li>• Demonstrate how to check the functioning of vehicle systems to identify the abnormalities due to recorded fault.</li> <li>• Implement ways to handle vehicle inspection/test drive for visual defects based on nature of fault which can validate the noted fault.</li> <li>• Demonstrate how to figure out symptoms and exact fault location in vehicle systems including proof collection such as photographs, audio/video recording, environmental data of electronic control units (ECUs) etc.</li> <li>• Supervise lead technician to conduct tests using various diagnostic tools to identify faulty component or root cause of the fault as per troubleshooting SOPs.</li> <li>• Manage lead technician to perform required vehicle inspections/troubleshooting documentation.</li> <li>• Suggest possible repair resolution by using vehicle or component specification, checklists, diagnostic manual, technical information, etc.</li> <li>• Demonstrate how to understand required inspection, measurement/test results and compare them with vehicle specifications and regulatory requirements.</li> <li>• Show how to check vehicle emission standards are under BS6 norms</li> </ul>

- Discuss BS6 emission norms for the vehicles
- Discuss how to use various available sources of information to evaluate service/repair requirements.
- List industry standards essential for inspection and fault reporting in different formats.
- Discuss common indications of regular faults and failures in vehicle systems.
- List OEM safety requirements to work in hazardous environments and manage tool/equipment, hazardous substances.
- Discuss Standard Operating Procedures (SOPs) of the organization/ dealership set by OEM/components manufacturer for vehicle fault inspection/diagnosis and using required tools/equipment for diagnosis/troubleshooting.
- Identify various types of errors or defects in the tools/equipment.

#### **Classroom Aids:**

White board/ black board marker / chalk, duster, computer or Laptop attached to LCD projector

#### **Tools, Equipment and Other Requirements**

Reports, job cards, documents used in the dealership/workshop, repair/diagnosis tools/equipment

## Module 16: Repairs and Overhauling Supervision

### Mapped to NOS ASC/N1409, v2.0

#### Terminal Outcomes:

- Provide assistance to perform repair and overhauling in mechanical/electrical/electronic systems of the vehicle.
- Carry out post service/repair activities.

Duration: 25:00	Duration: 95:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> <li>● Analyse the job card, vehicle service history, inspection report, etc. in order to confirm any repair requirement.</li> <li>● Explain use of PPE as per the job requirement.</li> <li>● Discuss required precautions while working to avoid any damage to the vehicle and its components.</li> <li>● Explain usage of tools/equipment related to mechanical electrical/electronic systems including special service tools, based diagnostic equipment, etc.as per OEM SOP.</li> <li>● Discuss OEM SOPs recommended for service, repair and overhauling of the vehicle aggregates.</li> <li>● Explain standard schedules and checklists suggested by the OEM/auto component manufacturer for vehicle component/aggregate servicing.</li> <li>● Discuss different methods removal, dismantling, cleaning, adjusting, reassembling and testing of vehicle components for their proper functioning.</li> <li>● Describe different types and quality of consumables/materials used in different processes.</li> </ul>	<ul style="list-style-type: none"> <li>● Demonstrate how to carry out visual inspection for defect assessment.</li> <li>● Supervise the lead technician to collect right service/repair manual and follow the required SOP.</li> <li>● Implement ways to handle collection of required workshop tools/measuring devices/equipment/spare parts/consumable as per calibration stated by respective OEM.</li> <li>● Manage proper placement of tools/equipment to maintain safe and organized workstation.</li> <li>● Supervise that OEM SOP and standard safety procedures are followed while working in hazardous environments and handling tool/equipment, vehicle component, fluids, hazardous substances.</li> <li>● Demonstrate how to remove parts appropriate to various aggregates along with their secure placement and post removal testing of components as per OEM SOP.</li> <li>● Manage cleaning of dismantled components before assembling, including mechanical and electrical aggregates.</li> <li>● Provide support to lead technician to carry out repair/replacement/calibration/overhauling of components/aggregate including power assisted braking &amp; steering systems.</li> <li>● Demonstrate how to rectify indirect faults in mechanical aggregate due to another system/component.</li> <li>● Supervise the maintenance of vehicle repair/overhaul documentation.</li> <li>● Implement ways to verify post repair performance of vehicle/aggregate and</li> </ul>

	<p>report supervisor/service advisor in case of any other requirement of inspection/repair.</p> <ul style="list-style-type: none"> <li>• Verify completion of all allotted tasks before releasing the vehicle for the next process.</li> <li>• Supervise disposal of materials/scrap of four-wheeler as per organisation's policies</li> <li>• Manage scheduled checks, calibration and timely repairs for workshop tools, equipment and workstations along with their removal from the work site on work completion.</li> </ul>
<b>Classroom Aids:</b>	
White board/ black board marker / chalk, duster, computer or Laptop attached to LCD projector	
<b>Tools, Equipment and Other Requirements</b>	
Reports, job cards, documents used in the dealership/workshop, hand tools, power tools, special service tools, measuring instruments, workshop equipment, demo vehicle, aggregates etc.	

## Module 17: Tools and Equipment Maintenance

### Mapped to NOS ASC/N1444, v1.0

#### Terminal Outcomes:

- Perform steps to carry out tools and equipment maintenance activity.
- Carry out monitoring of special purpose tools/equipment usage.

<b>Duration:</b> 20:00	<b>Duration:</b> 70:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> <li>• Identify and report shortfall/missing/damage tools or equipment, new product launch and vehicular population in the workshop.</li> <li>• Discuss Standard Operating Procedures (SOPs) of the organisation/dealership for tools/equipment inspection and operation within suggested tolerance levels.</li> <li>• Explain how to maintain different tools and equipment including hand and power tools, specialist tool, etc. as per SOPs of manufacturer/dealership.</li> <li>• Discuss the various methods of gauging and fault assessment in tools and equipment.</li> <li>• Explain operating process and usage of tools/equipment at required place.</li> <li>• Describe the process and workshop protocols followed for schedule maintenance or ordering of any tools and equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Create a list of available tools and equipment in the workshop as recommended by OEM.</li> <li>• Carry out tools and equipment inspection to check for any losses, defects, wear or breakage.</li> <li>• Prepare timelines document required for calibration of tools/equipment.</li> <li>• Manage required re-calibration of the tools/equipment in workshop or by external vendor within specified timelines and service schedules as per the manufacturer guidelines.</li> <li>• Implement ways to maintain budget within given limit along with records of tools/equipment expenses.</li> <li>• Demonstrate how to label special purpose tool/equipment location with details such as number, application and their total items/child parts, etc.</li> <li>• Supervise placement/storage of clean tools/equipment safely at specified location, mark and report out of order tools/equipment to the concerned person.</li> <li>• Manage issuance of correct special purpose tools/equipment based on vehicle model/aggregate and nature of the job.</li> <li>• Demonstrate how to maintain special purpose tools/equipment usage documentation on daily basis and report in case of any discrepancy.</li> </ul>
<b>Classroom Aids:</b>	
White board/ black board marker / chalk, duster, computer or Laptop attached to LCD projector	
<b>Tools, Equipment and Other Requirements</b>	
Reports, job cards, documents used in the dealership/workshop, hand tools, power tools, special service tools, measuring devices and workshop equipment.	

## Module 18: Carry out diagnosis of vehicle mechanical, Electrical and Advanced systems by diagnostic tools

*Mapped to ASC/N1322, v1.0*

### Terminal Outcomes:

- Perform the steps of diagnosing faults in different components and systems of an automobile

Duration: <27:00>	Duration: <58:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> <li>• Describe repairs and diagnostic process</li> <li>• List six steps of diagnostic process</li> <li>• List diagnostic terminology in automobile industry</li> <li>• Discuss the information obtained from field reports, DMS data, vehicle drawings, work instruction's, fault reports etc. related to faults/failures and diagnosis process need to done</li> <li>• List different diagnostic tools, testing tools, simulation tools, software testing tools, hand tools, measuring tools, measuring instruments, gauges, etc. required</li> <li>• Discuss the testing parameters which need to be measured during the diagnosis procedure</li> <li>• List the steps to be performed for dismantling and reassembling the aggregates of vehicle for fault diagnosis</li> <li>• Describe different steering and suspension geometry angles</li> <li>• Describe different tread wear pattern and causes of it</li> <li>• Describe Root cause analysis process and Fishbone diagram</li> <li>• Describe various mechanical diagnostics techniques</li> <li>• Describe engine fault diagnosis table of symptom possible cause and remedies</li> <li>• List different types of noises and possible source of them</li> <li>• Describe cooling system leakage test, antifreeze content test, operating temperature test using cooling fault diagnosis tables</li> <li>• Describe lubrication system diagnosis using lubrication fault diagnosis tables</li> <li>• Describe Steering and wheels diagnosis using steering fault diagnosis table and tire fault diagnostic table</li> </ul>	<ul style="list-style-type: none"> <li>• Show how to set the diagnostic apparatus and connect the various data capturing meters and gauges, data collection systems and data loggers to capture the required failure data</li> <li>• Apply appropriate ways to dismantle and reassemble aggregates of vehicle for fault diagnosis</li> <li>• Demonstrate six steps of diagnostic process</li> <li>• Demonstrate root cause analysis of faults in a vehicle.</li> <li>• Apply appropriate diagnostic techniques to diagnose engine noise</li> <li>• Demonstrate steps of cylinder leak detection by compression tester and cylinder leakage tester</li> <li>• Demonstrate steps of cooling system leakage test, antifreeze content test, operating temperature test using cooling fault diagnosis tables</li> <li>• Demonstrate steps of lubrication system diagnosis with oil pressure testing kit using lubrication fault diagnosis tables</li> <li>• Demonstrate steps of lubrication system diagnosis using brake fluid diagnosis table</li> <li>• Demonstrate steps of steering and wheels diagnosis using steering fault diagnosis table and tire fault diagnostic table</li> <li>• Demonstrate steps of suspension diagnosis using suspension fault diagnosis table</li> <li>• Demonstrate steps of clutch diagnosis using clutch fault diagnosis table</li> <li>• Demonstrate steps of automatic gearbox diagnosis using automatic gear box fault diagnosis table</li> <li>• Apply appropriate ways to record and collate all the results in the required formats</li> <li>• Employ appropriate ways to analyse and compare the results with the standard</li> </ul>

<ul style="list-style-type: none"> <li>• Describe Suspension diagnosis using suspension fault diagnosis table</li> <li>• Describe Clutch diagnosis using clutch fault diagnosis table</li> <li>• Describe Automatic gearbox diagnosis using automatic gear box fault diagnosis table</li> <li>• Discuss the reports and documents need to be prepare and maintain related to diagnosis process</li> </ul>	<ul style="list-style-type: none"> <li>• values, regulatory norms and benchmarked values</li> <li>• Show how to identify causes of faults and suggest preventive measures to repair or avoid the faults in vehicle</li> <li>• Demonstrate organisational procedure of submitting the report to concerned department for rectification of faults in vehicle</li> </ul>
<b>Classroom Aids:</b>	
Whiteboard, marker pen, projector	
<b>Tools, Equipment and Other Requirements</b>	
Diagnostic tools, testing tools, simulation tools, software testing tools, hand tools, measuring tools, measuring instruments, gauges	



## Trainer Requirements

# Annexure

Trainer Prerequisites						
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience		Remarks
		Years	Specialization	Years	Specialization	
ITI (Mechanic Motor Vehicle)	Automobile Engineering/ Mechanical Engineering	5	Two/Four Wheeler Service	1	Two/Four Wheeler Service	NA
Diploma (Automobile Engineering/ Mechanical Engineering)	Automobile Engineering/ Mechanical Engineering	4	Two/Four Wheeler Service	1	Two/Four Wheeler Service	NA
BE/ B. Tech (Automobile Engineering/ Mechanical Engineering)	Automobile Engineering/ Mechanical Engineering	3	Two/Four Wheeler Service	1	Two/Four Wheeler Service	NA
Trainer Certification						
Domain Certification			Platform Certification			
Certified for Job Role: “Four Wheeler Service Master Technician ” “ASC/Q1401, v1.0”, Minimum accepted score is 80%			Recommended that the trainer is certified for the job role “Trainer (VET and Skills)”, Mapped to Qualification Pack: MEP/Q2601, V2.0” Minimum accepted score is 80%			

## Assessor Requirements

Assessor Prerequisites						
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience		Remarks
		Years	Specialization	Years	Specialization	
ITI (Mechanic Motor Vehicle)	Automobile Engineering/ Mechanical Engineering	6	Two/Four Wheeler Service	1	Two/Four Wheeler Service	NA
Diploma (Automobile Engineering/ Mechanical Engineering)	Automobile Engineering/ Mechanical Engineering	5	Two/Four Wheeler Service	1	Two/Four Wheeler Service	NA
BE/ B. Tech (Automobile Engineering/ Mechanical Engineering)	Automobile Engineering/ Mechanical Engineering	4	Two/Four Wheeler Service	1	Two/Four Wheeler Service	NA

Assessor Certification	
Domain Certification	Platform Certification
Certified for Job Role: "Four Wheeler Service Master Technician " "ASC/Q1401, v1.0", Minimum accepted score is 80%	Recommended that the Accessor is certified for the job role "Assessor (VET and Skills)", Mapped to Qualification Pack: MEP/Q2701, V2.0" Minimum accepted score is 80%.

## Assessment Strategy

### 1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

### 2. Testing Environment – The assessor should:

- Confirm that the centre is available at the same address as mentioned on SDMS or SIP
- Check the duration of the training.
- Check the Assessment Start and End time to be as 10 a.m. and 5 p.m.
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
- Check the mode of assessment—Online (TAB/Computer) or Offline (OMR/PP).
- Confirm the number of TABs on the ground are correct to execute the Assessment smoothly.
- Check the availability of the Lab Equipment for the particular Job Role.

### 3. Assessment Quality Assurance levels/Framework:

- Question papers are created by the Subject Matter Experts (SME)
- Question papers created by the SME are verified by the other subject Matter Experts
- Questions are mapped with NOS and PC
- Question papers are prepared considering that level 1 to 3 are for the unskilled & semi-skilled individuals, and level 4 and above are for the skilled, supervisor & higher management
- Assessor must be ToA certified & trainer must be ToT Certified
- Assessment agency must follow the assessment guidelines to conduct the assessment

### 4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding
- Biometric or manual attendance sheet (stamped by TP) of the trainees during the training period
- Time-stamped & geotagged assessment (Theory + Viva + Practical) photographs & videos

### 5. Method of verification or validation:

- Surprise visit to the assessment location
- Random audit of the batch
- Random audit of any candidate

### 6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored
- Soft copies of the documents & photographs of the assessment are uploaded/accessed from Cloud Storage
- Soft copies of the documents & photographs of the assessment are stored in the Hard Drives

## References

## Glossary

Term	Description
<b>Declarative Knowledge</b>	Declarative knowledge refers to facts, concepts and principles that need to be known and/or understood in order to accomplish a task or to solve a problem.
<b>Key Learning Outcome</b>	Key learning outcome is the statement of what a learner needs to know, understand and be able to do in order to achieve the terminal outcomes. A set of key learning outcomes will make up the training outcomes. Training outcome is specified in terms of knowledge, understanding (theory) and skills (practical application).
<b>OJT (M)</b>	On-the-job training (Mandatory); trainees are mandated to complete specified hours of training on site
<b>OJT (R)</b>	On-the-job training (Recommended); trainees are recommended the specified hours of training on site
<b>Procedural Knowledge</b>	Procedural knowledge addresses how to do something, or how to perform a task. It is the ability to work, or produce a tangible work output by applying cognitive, affective or psychomotor skills.
<b>Training Outcome</b>	Training outcome is a statement of what a learner will know, understand and be able to do <b>upon the completion of the training</b> .
<b>Terminal Outcome</b>	Terminal outcome is a statement of what a learner will know, understand and be able to do <b>upon the completion of a module</b> . A set of terminal outcomes help to achieve the training outcome.

## Acronyms and Abbreviations

<b>NOS</b>	National Occupational Standard(s)
<b>NSQF</b>	National Skills Qualifications Framework
<b>QP</b>	Qualifications Pack
<b>TVET</b>	Technical and Vocational Education and Training
<b>PwD</b>	Persons with Disability
<b>OEM</b>	Original Equipment Manufacturer